

## Working Family Allowance Scheme

### Statement on Work of Casual Workers and Self-employed Persons <sup>Note 1</sup> Who are Unable to Provide a Profit and Loss Accounting Statement (WFA007B)

- ⇒ This supplementary form is applicable to casual workers or self-employed persons providing services [including the Applicant and/or other household member(s)] who have practical difficulty in providing documentary proof of working hours or income from work.
- ⇒ The Working Family Allowance Office (WFAO) will examine the information provided in this Statement and where necessary, may request the Applicant or the concerned household member to provide supplementary information, attend an interview or make a statutory declaration of the information provided. The WFAO will in individual cases consider whether to accept the Statement submitted by the Applicant / household as documentary proof of the relevant items.

Name of Applicant/Household Member: \_\_\_\_\_

#### 1. Job Details <sup>Note 2</sup>

Claim Month (MM/YYYY)	Customer/Employer/ Intermediaries		Job Nature <sup>Note 3</sup>	Number of Working Days in the Month	Usual Daily Working Hours	Hourly/Daily/Monthly Wages (HK\$)	Income from Work (HK\$)	Payment Method <sup>Note 4</sup>
	Name	Telephone No.						
/				day(s)	hours per day	\$ Hourly/Daily/Monthly Wages <sup>#</sup>	\$	Bank Transfer/ Cheque/Cash <sup>#</sup>
/				day(s)	hours per day	\$ Hourly/Daily/Monthly Wages <sup>#</sup>	\$	Bank Transfer/ Cheque/Cash <sup>#</sup>
/				day(s)	hours per day	\$ Hourly/Daily/Monthly Wages <sup>#</sup>	\$	Bank Transfer/ Cheque/Cash <sup>#</sup>
/				day(s)	hours per day	\$ Hourly/Daily/Monthly Wages <sup>#</sup>	\$	Bank Transfer/ Cheque/Cash <sup>#</sup>
/				day(s)	hours per day	\$ Hourly/Daily/Monthly Wages <sup>#</sup>	\$	Bank Transfer/ Cheque/Cash <sup>#</sup>
/				day(s)	hours per day	\$ Hourly/Daily/Monthly Wages <sup>#</sup>	\$	Bank Transfer/ Cheque/Cash <sup>#</sup>

# Please delete whichever is not applicable.

**Please turn over**

2. Reason for not being able to provide copies of documentary proof (for the casual worker):

- ☐ I have no fixed employers.
- ☐ The company by which I was employed has been wound up, and I cannot obtain the documentary proof from the ex-employer and do not have any other proof.
- ☐ My employer cannot provide relevant documentary proof due to special reasons, details of which are as follows:
- \_\_\_\_\_
- ☐ Other Reasons: \_\_\_\_\_

3. Reasons for not being able to provide copies of documentary proof (for the self-employed person):

\_\_\_\_\_  
\_\_\_\_\_

Note 1 If the Applicant/household member is able to provide Notices of Personal Assessment issued by the Inland Revenue Department, profit and loss accounting statements certified by a certified public accountant, or profit and loss accounting statements provided by individual(s) with reference to WFA005B or WFA006B, he/she should not complete this Statement.

Note 2 Please provide copies of documentary proof relating to the above-mentioned jobs, e.g. receipts of payment for work, Green Cards, licences, etc.

Note 3 For example, renovation works, maintenance works, transport services, retail, personal trainer, etc.

Note 4 Please provide copies of the transaction records of the bank account if the payment is credited to the bank account.

Supplementary information (if applicable): \_\_\_\_\_

\_\_\_\_\_

Declaration	I and the household member reported in this form (if applicable) hereby declare that the above information is true, complete and accurate. I/We understand that wilfully making a false statement, misrepresentation or concealment of any information in order to obtain WFA by deception is a criminal offence, the commission of which, in addition to being disqualified for WFA, can lead to imprisonment for a maximum of 14 years under the Theft Ordinance (Cap. 210).
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Signature of Applicant: \_\_\_\_\_

Signature of concerned  
Household Member (if applicable): \_\_\_\_\_

Date: \_\_\_\_\_

☐ Please put a "✓" in the appropriate box(es).