

**Simplified application procedures for post-secondary students
from families in receipt of the Comprehensive Social Security Assistance (CSSA)
applying for the Tertiary Student Finance Scheme – Publicly-funded Programmes (TSFS)
and the Financial Assistance Scheme for Post-secondary Students (FASP)**

TSFS and FASP administered by the Student Finance Office (SFO) under the Working Family and Student Financial Assistance Agency provide grants and / or loans to eligible post-secondary students.

Applicants whose families¹ received CSSA throughout the period from 1 April 2023 to 31 March 2024 or are receiving CSSA when the TSFS / FASP applications are submitted, may apply for the aforesaid schemes in the 2024/25 academic year by using the Simplified Version Application Form for CSSA Families available on “SFO E-link – My Applications” (please scan the QR code below) and provide the supporting documents listed below -

- (1) copies of the Hong Kong Identity Cards (HKID cards) of the applicant (i.e. the student) and his / her family members²; and
- (2) a copy of the applicant’s bank passbook or statement showing his / her full name and the number of his / her bank account for receiving the student financial assistance. **An applicant who has no bank account is advised to open one as soon as possible and provide the bank account number and supporting documents together with his / her application.**

Applicants from families in receipt of CSSA are advised to prepare necessary information and submit applications as early as practicable. SFO will conduct data matching with the Social Welfare Department upon receiving their applications. SFO may require an applicant to provide supplementary information / documents about his / her family incomes and assets where necessary.

If it comes to the knowledge of SFO that an applicant or his / her family has obtained CSSA by misrepresentation, provision of false information, omission of information, withholding any information or deceptive means, his / her application may be rejected. The applicant will be required to refund all student financial assistance which he / she has received. The applicant and his / her family members may also be liable to prosecution.



Student Finance Office
Working Family and Student Financial Assistance Agency
April 2024



¹ The simplified application procedures for financial assistance schemes for post-secondary students are applicable to applicants meeting any of the following conditions -

- (a) the applicant’s father and mother are both CSSA recipients;
- (b) the applicant comes from a single-parent family and the parent who resides with the applicant and supports his / her living is a CSSA recipient;
- (c) the applicant is an independent CSSA recipient; or
- (d) the applicant is married and his / her spouse is a CSSA recipient.

² An applicant who was a successful applicant of SFO’s financial assistance schemes for post-secondary students in the past three academic years and had submitted copies of permanent HKID card of his / her own and HKID cards of his / her family members with his / her application is not required to submit a copy again, provided that there is no change in the personal particulars of the applicant and his / her family members as shown on their HKID cards.