A smart tip before you start filling out the application : Isn't submission in person or by post too much a hassle?

Apply Online to save time and money!



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< 2024/25



在職家庭及學生資助事務處 學生資助處

WORKING FAMILY AND STUDENT FINANCIAL ASSISTANCE AGENCY STUDENT FINANCE OFFICE (SFO)

HOUSEHOLD APPLICATION FORM FOR STUDENT FINANCIAL ASSISTANCE SCHEMES (Please read the Guidance Notes and "Notes on How to Complete and Return Household Application Form" carefully before completion.) 學生資助計劃綜合申請表格

[Applicable to the Kindergarten and Child Care Centre Fee Remission Scheme (KCFRS), Grant for School-related Expenses for Kindergarten Students (Grant-KG), School Textbook Assistance Scheme (TA), Student Travel Subsidy Scheme (STS), Subsidy Scheme for Internet Access Charges (SIA),

Diploma of Applied Education Fee Reimbursement (DAEFR) / Diploma Yi Jin Fee Reimbursement (DYJFR) and

Fee Reimbursement (Financial Assistance Scheme for Designated Evening Adult Education Courses) (FR(FAEAEC))]

You may obtain the Sample Form for people of diverse race from the SFO starting from May 2024, if necessary.

本申請表格備有中文版本。如有需要,請向學生資助處索取。

(# Please put "√" in the appropriate box(es), * delete the inappropriate item(s) and @ are optional items.)

Particulars of the Applicant

HK Mobile Phone No. @

(The Applicant must be the parent or guardian (as recognised under Guardianship of Minors Ordinance, Cap 13) of the student-applicant(s).)

			7										
1.	Name in Chinese	2. Title @# A. Mr. B. Ms. C. Miss											
3.	Name in English		C										
4.	Correspondence Address	(Please fill out in English)											
		Flat Block Block											
	Name of Building												
	Estate / Village		U										
	No. & Name of Street												
	District												
	Area	#1. HK2. KLN3. NT4. OHK (Outside HK)											
5.	Year of Birth												
6.	HKID Card No.		M										
		(If HKID Card No. is not available, please provide Other Identity Document No. with copy of relevant proof.)											
		Other Identity Document Type: [Please refer to paragraph 1.1 of "Notes on How to Complete and Return Household Application Form")											
		Other Identity Document No.:											
7.	Home Tel No. @												
8.	HK Mobile Phone No.	(The SFO will send various notifications by means of SMS. Please fill in the phone number that can receive SMS.)											
9.	Email Address												
10.	Your marital status during the	Your marital status during the period from 1.4.2023 to 31.3.2024											
	# A. Married	B. * Divorced / Separated / Widowed / Single / Others (Please specify:)											
	(Please provide spouse's information in I	Part II) (Please provide copies of supporting documents, and spouse's information need <u>not</u> be provided in Part II)											
11.	Paper-based application form is needed in the next school year (Note: Applicants who do not put "\sets" in the box will be treated as opting for electronic application form in the next school year. To facilitate application and for environmental protection, the SFO encourages applicants to submit electronic application.)												
12.	Ethnicity Note @# A. Chi	inese B. Pakistani C. Nepalese D. Others (Please specify:											
12.		tion about the ethnicity is for statistical and research purposes and will not affect the processing or assessment of the household											
Par	t II Particulars of Fami	ily Members and Financial Assistance Schemes being Applied for											
1 (11	tii Tarticulary of Talli	Tembers and I manetal Assistance Schemes being Applied for	_										
A.	Spouse												
1.	Name in Chinese												
2.	Name in English		C										
3.	Year of Birth												
4.	HKID Card No.		M										
		(If HKID Card No. is not available, please provide Other Identity Document No. with copy of relevant proof.) Other Identity Document Type: (Please refer to paragraph 1.1 of "Notes on How to Complete and Return Household Application Form")											
		Other Identity Document No.:	1										

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B. Student-applicants a child.)	and unmarried children residing with the family (If more	than one child, please fill out this part from the youngest
	Student-applicant 1 / Unmarried child residing with the family 1	Student-applicant 2 / Unmarried child residing with the family 2
1. Name in Chinese		
2. Name in English		
3. Date of Birth	D M Y	D
4. HKID Card No. / Birth Certificate No. If not available, please provide:	(Please refer to paragraph 1.1 of "Notes on How to Complete and	(Please refer to paragraph 1.1 of "Notes on How to Complete and
Other Identity Document Type	Return Household Application Form")	Return Household Application Form")
Other Identity Document No.	# A Under advisation D. In annalysement	# A. Under education B. In employment
5. Status for 2023-24	# A. Under education B. In employment C. Unemployed D. Other	# A. Under education B. In employment C. Unemployed D. Other
6. Name of School / Institution in 2024/25		
7. Class level in 2024/25		
8. Mode of study	#A. Whole-dayB. Half-day (A.M. session)	# A. Whole-day B. Half-day (A.M. session)
	C. Half-day (P.M. session) D. Part-time	C. Half-day (P.M. session) D. Part-time
9. Apply for schemes	# Need Do not need	# Need Do not need
(On student basis and you may choose more than	# Kindergarten & below levels: (1)KCFRS + (2)Grant-KG^ (^ Grant-KG only applicable to KG students (K1-K3))	# Kindergarten & below levels: (1)KCFRS + (2)Grant-KG^
l item, if applicable)	# Primary & secondary levels or equivalent: (3) TA (4) STS	# Primary & secondary levels or equivalent: (3) TA (4) STS
	(5) DAEFR / DYJFR (6) FR(FAEAEC)	(4) S1S (5) DAEFR / DYJFR (6) FR(FAEAEC)
	Student-applicant 3 / Unmarried child residing with the family 3	Student-applicant 4 /
Name in Chinese		Unmarried child residing with the family 4
Name in English		
2. Name in English		
3. Date of Birth	D M Y	
4. HKID Card No. /		
Birth Certificate No. If not available, please provide:		
Other Identity Document Type	(Please refer to paragraph 1.1 of "Notes on How to Complete and Return Household Application Form")	(Please refer to paragraph 1.1 of "Notes on How to Complete and Return Household Application Form")
Other Identity Document No.		
5. Status for 2023-24	#A. Under educationB. In employment	#A. Under educationB. In employment
6. Name of School /	C. Unemployed D. Other	C. Unemployed D. Other
Institution in 2024/25		L
7. Class level in 2024/25		
8. Mode of study	#A. Whole-dayB. Half-day (A.M. session)	#A. Whole-dayB. Half-day (A.M. session)
	C. Half-day (P.M. session) D. Part-time	C. Half-day (P.M. session) D. Part-time
9. Apply for schemes	# Need Do not need	# Need Do not need
(On student basis and you may choose more than	# Kindergarten & below levels: [1] (1) KCFRS + (2) Grant-KG^ (^ Grant-KG only applicable to KG students (K1-K3))	# Kindergarten & below levels: (1)KCFRS + (2)Grant-KG^ (
I item, if applicable)	# Primary & secondary levels or equivalent:	# Primary & secondary levels or equivalent:
•	(3) TA (4) STS	(3) TA (4) STS
	(5) DAEFR / DYJFR (6) FR(FAEAEC)	(5) DAEFR / DYJFR(6) FR(FAEAEC)
C. Subsidy for Internet Ac	cess Charges (SIA)	
(On household basis and o	only applicable to families with students of primary and secondary leve	els. Not applicable to families with pre-primary students only.)
SIA will be disbursed to	eligible families.	
For families which do no	t need SIA, please put "✓" in the box on right-hand side.	Do not need

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Yes (Need not	complete Part 'D') No	O (<u>Continue</u> to complete Part 'D' and re Household Application Form' on the	Complete and Return							
			Dependency Status (Please put "✓" in the appropriate box)							
Name of I	Dependent Parent	HKID Card No. (Please provide copy) and Year of Birth	at least 6 m Resided with the applicant's family	Resided in premises owned or rented by the applicant or his / her spouse						
Name in Chinese Name in English		HKID Card No. Other Identity Document Type: (Please refer to paragraph 1.1 of "Notes on How to Complete and Return Household Application Form") Other Identity Document No.: Year of Birth								
2) Name in Chinese Name in English		HKID Card No. Other Identity Document Type: (Please refer to paragraph 1.1 of "Notes on How to Complete and Return Household Application Form") Other Identity Document No.: Year of Birth								
Name in Chinese Name in English		HKID Card No. Other Identity Document Type: (Please refer to paragraph 1.1 of "Notes on How to Complete and Return Household Application Form") Other Identity Document No.: Year of Birth	Ш							
4) Name in Chinese Name in English		HKID Card No. Or Other Identity Document Type: (Please refer to paragraph 1.1 of "Notes on How to Complete and Return Household Application Form") Other Identity Document No.:								

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	V Family Income (Plea														
Please j family	provide information on your provide information on your provide member(s) during the period	positi fron	ion and rel n 1 April	levant actual 2023 to 3	al income (I March 2	(including part 2024 (please re	-time	income and no need o Paragraph 9.2(vi)	d to fil of "N	ll in co	lecima on Hov	l plac w to	ces) and Comple	those of te and F	f your Return
Househ the peri	member(s) during the period old Application Form" (Notes od, please specify the status ed persons, please provide the I Assessment Notice issued b	s)). If and r	f you / you elevant du	ır family m ıration. Ac	ember(s) v lditional sh	was a housewife neet may be ad	e, wa ded i	s unemployed, has re f there is insufficient	tired of	or was	not w	orking the i	ig a ŵho nformat	le year d	luring r self-
employ Persona	ed persons, please provide the	relev	vant incom	e proof (e.g	g. receipt for	or services rend	dered	, profit and loss accoradiustment and apply	unt (pl	lease 1 hmarl	efer to	the or	enclosed	Sample	II) or
miorma	tion provided by relevant gov unable to provide income pro	ernii	иени аеваги	ments (e.g.	Census an	na Statistics De	Daru	tenti to assess vour i	ncome	and	those of	of you	ır family	y membe	r(s) if
you are	unable to provide income pro	01 01	detailed ca	arculation c	1 income c	zarned during ti	ic ass	sessment period.							_
		١,	Mode of		Position			Total Annu (Including bonus / allo				ome			
	Applicant and Family Member		ployment			employed, retired) I if it is not a whole y	ear)	(excluding Mandatory	y Provid	lent Fu	nd (MP	F)/	For C	Office Use	
		 	I=	(Provident Fund con	tributio	n by er	nployee))	1 1 1	1 1 1	-
1	Applicant	# _	Full-time Part-time					Salary (\$) Business profit (\$)	╽├┼						-
	Cmayoa	#	Full-time					Salary (\$)	H						7 1
(2)	Spouse	#	Part-time					Business profit (\$)				Ш			
3	Unmarried child residing with the family (if applicable)	#	Full-time					Salary (\$)	ш			Ш	Ш	ШЬ	
	Name:	#	Part-time					Business profit (\$)	Щ		<u> </u>		1 1 1		-
4	family (if applicable)	# _	Full-time Part-time					Salary (\$) Business profit (\$)	\Box		<u> </u>				-
	Name:	_	ontribution fr	om children	Rental inc	come of property,	T4	1 (1)	┢						
		not i	residing toger or friend	ther, relatives		rpark, vehicle or vessel (\$)	Int	erests from investments, fixed deposit (\$)		Alimo	ony (\$)				
									111						
(5)	Other income (if applicable)	1,,,,,,	Pension (ex	cluding nent gratuity)	Widow'	's & Children's		Otho	ers (\$)			_			
		Iuiii	(\$)	nent gratuity)	Comp	pensation (\$)		Othe	15 (5)						
<u> </u>															
					Total =	= 									
Part V	Medical Expenses I	ncu	rred by	Family N	lember(s	s) with Chro	nic l	Illness (Please prov	ide a c	4.	<u>, , , , , , , , , , , , , , , , , , , </u>		0		
	Name				Na	ature of incapacit	y or C	Chronic illness				•	enses inco sment pe	urred with riod (\$)	nin the
Part V	T Applicant's Bank A	cco	unt for P	ayment o	of Assista	ance									
	(The account must be under	the ap	pplicant's nai	me and pleas	? provide cop	y of the bank state	ement	first page of bank book)						
	holder's name in English:	_							1 1	1	1 1	1 1	1 1 1	1 1 1	
Applicar	t's bank account no.: Ban	ık Coo	de	Bank Acc	ount Numbe	er									
	` `	. Stan	dard Charte	ered Bank 00)3; HSBC 0	004; Hang Seng I	Bank (024)							
Bank na Part V		men	tary Info	ormation	(Please ar	ppend a separa	te sh	eet for supplementar	v info	rmati	on. if i	neces	sarv)		
1. If	you have filled in Part II partic	culars	of any stu	dent-applic	ant who is	not a self-beari					_		• /	in detai	1
W	th proof why the application is	not s	ubmitted by	y the parent	of the stud	lent.									
2. If	your family is receiving / has	receiv	ved CSSA	any time di	uring the pe	eriod from 1 A	oril 2	023 to the time of sub	missic	on of a	applica	tion,	please s	pecify the	e
re	levant duration, names of the fa	mily	members in	n receipt of	CSSA and	quote the CSSA	refe	rence number.						-	
2 16.	you have enough financial hands	م سنمار	n10000 stata	dataila af t	ha aituatian	. malariant dismat		d auhmit aummentine d	100000						
3. II	you have special financial hards	snip, j	piease state	details of the	ie situation	i, reievani duran	ion ai	id submit supporting c	iocume	ents.					
Part V	III Declaration														
/ We h	ive read the "Household Applicati														
provision	Notes). I/We fully understand and s in the GN and Notes as may be a	mend	ed by the Go	overnment of	the Hong K	Kong Special Admi									
(a) The	s as specified from time to time by t information in this application for	m, su	pplementar	y form(s) (if	any) and the	e supporting docu									
(WF	relation to my / our application SFAA) will assess the eligibility a	nd ass	istance level	l of my famil	y based on t	the information p	rovid	ed by me / us; (ii) the V	VFSFA.	A may	conduc	ct autl	nenticatio	on of my/	our
appl	ication (including home visits and ication is true, complete and accu	rate.	I shall fully	cooperate, a	and shall pro	ocure my family	memb	ers to fully cooperate w	ith staf	f of th	e WFSI	FAA;	and (iii) t	the WFSF	'AA
	make adjustment to the assistance ision of misleading or false inform														
and	withdrawal of the letter notifying Government of the HKSAR any o	the re	esult of my /	our applicat	ion, restituti	ion in full of the a	assista	nce granted and possibl	e prose	cution	. I/W	e unde	ertake to	refund in	full
WF	FAA, regardless of the cause for s by me / us to the Government und	such o	verpayment	, immediatel	y upon requ	est. I / We also a	gree t	hat if any overpayment v	was ma	de to r	ne / us o	or any	amount	was due to	o be
	amount overpaid or the amount du														
	e give consent to the WFSFAA an														
and	igration Department (ImmD), Soc use the personal data provided to t	he W	FSFAA in co	onnection wit	th this applic	cation form and s	upple	mentary form(s) (if any)	in acco	ordanc	e with I	Paragr	aph 5 of	the ĜN an	id to
	with related parties to verify and mited to EDB, ImmD and SWD) t													uncluding	but
	/ We are authorized by all the fa														
the V	es to use such family members' pe WFSFAA. I/We consent to the W	FSFA	A and the re	elevant gover	nment bure	aux/departments/	organ/	isations (including but n	ıot limi	ted to	EDB, Ir	mmD a	and SWD) to carry	out
	natching procedure for the purpose plicable) from me / us.	ses of	processing t	he applicatio	n and the gi	ranting of other s	tuden	t financial assistance, w	hich m	ay incl	ude the	recov	ery of ov	erpaymen	nt(s)
	laration shall be governed by an on of the Courts of the HKSAR. I														
jai 18UICE	on of the Courts of the HRSAR, I	., ***	nave reau li	ac provisions	or uns decla	aradon carefully a	u IU	ny unucistodu my / our	oongat	ions al	ia nabli	arres u	nuci tilis	acciarati(y41.
Sig	nature of Applicant :					Signature	of S	pouse of Applican	t :						
_	ntity Document No. :							• • •	:						
						•	Jeul		-						— '
Dat	te :					Date			:						

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