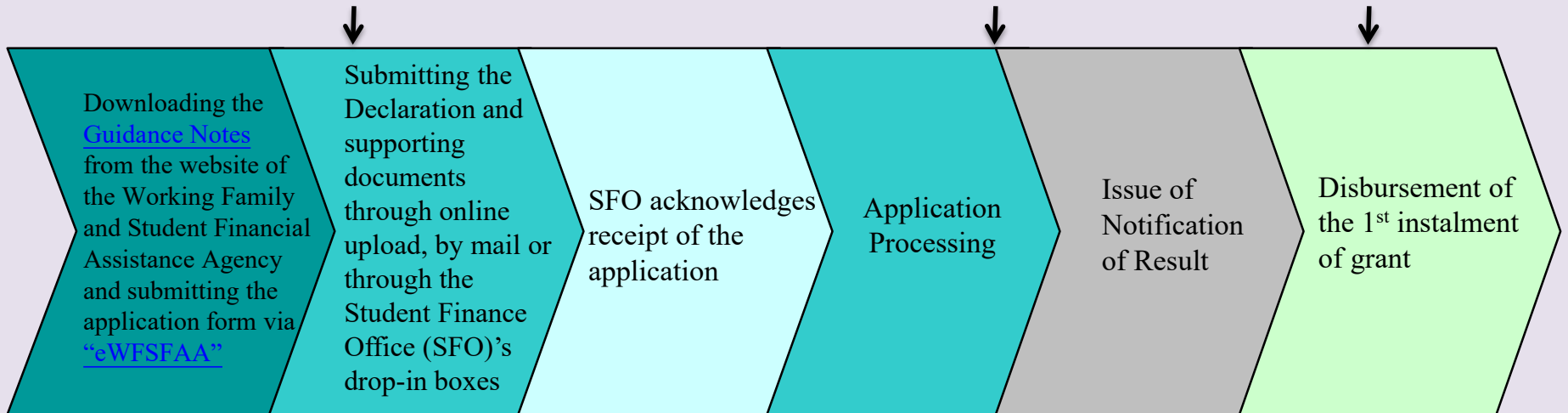# Workflow of Application Processing

For collection of supporting documents at institutions, please refer to the announcement of individual institutions.

To issue Notification of Result for 90% of the applications with complete information at the time of application within 60 days from the date of SFO's acknowledging receipt of application.

Normally within two weeks from the date of issuance of the Notification of Result

Downloading the Guidance Notes from the website of the Working Family and Student Financial Assistance Agency and submitting the application form via "eWFSFAA"

Submitting the Declaration and supporting documents through online upload, by mail or through the Student Finance Office (SFO)'s drop-in boxes

SFO acknowledges receipt of the application

Application Processing

Issue of Notification of Result

Disbursement of the 1st instalment of grant

For acceptance of living expenses (LE) loan

Normally within three weeks upon successful submission of related documents

Submitting the full set of duly completed loan documents and other related supporting documents

Disbursement of the 1st instalment of LE loan