



**Working Family and Student Financial Assistance Agency**  
**Student Finance Office**  
**Tertiary Student Finance Scheme-Publicly-funded Programmes**

在職家庭及學生資助事務處  
 學生資助處  
 資助專上課程學生資助計劃

**RETURN OF EMPLOYEE'S REMUNERATION**  
**FOR THE FINANCIAL YEAR FROM 1 APRIL 2020 TO 31 MARCH 2021**  
 二〇二〇年四月一日至二〇二一年三月三十一日財政年度的僱員薪酬表

- Name of Employee 僱員姓名: .....
- Hong Kong Identity Card Number 香港身份證號碼: .....
- Capacity in which employed 受僱職位: ..... (\*Full-time 全職/Part-time 兼職)
- Period of employment from 1 April 2020 to 31 March 2021 由二〇二〇年四月一日至二〇二一年三月三十一日之受僱時期:  
 from 由 ..... to 至 .....
- Particulars of Income accruing during the year from 1 April 2020 to 31 March 2021:  
 由二〇二〇年四月一日至二〇二一年三月三十一日該僱員所獲得之入息明細表:

Particulars 細則	Period 期間							Amount ^ 款額 (港幣/HKD)
	Day 日	Month 月	Year 年		Day 日	Month 月	Year 年	
(A) Salary/Wages 薪俸/工資				to 至				\$
(B) Commission/Bonus 佣金/花紅				to 至				\$
(C) Overtime Pay/Leave Pay 超時工作工資/假期工資				to 至				\$
(D) Back Pay/Double Pay 補發薪金/雙糧				to 至				\$
(E) Allowances (Meals/Travelling/Living/Housing/Education, etc.) 津貼 (膳食/交通/生活/房屋/教育等等) Nature 性質: .....				to 至				\$
(F) Terminal Awards, Gratuities 退休或終止服務時之獎賞或報酬				to 至				\$
(G) Others 其他 Nature 性質: .....				to 至				\$
(H) Employee's payment to Occupational Retirement Scheme(ORS)/Mandatory Provident Fund Scheme(MPF)(if any) 由僱員支付的公積金/強積金供款 (如有)				to 至				\$
<b>Total income after deduction of employee's payment to ORS/MPF</b> 扣除由僱員支付公積金/強積金供款後的總收入	<b>[Total sum of items (A) to (G)] - item(H)</b> <b>[(A) 至 (G) 項總和] 減去 (H)項</b>							<b>\$</b>

- Method of paying remuneration: **Cash/Cash cheque/Cheque/Direct Credit to Account (i.e. bank transfer)#/Others\*** (Please specify) \_\_\_\_\_  
 支付僱員薪酬方法: 現金/現金支票/支票/直接存入僱員帳戶(即過戶)#/其他\* (請註明): \_\_\_\_\_  
 #Employee's Bank account no. 僱員銀行帳戶號碼: \_\_\_\_\_

I certify that according to my/our records the above information is true and correct.  
 根據本人/本公司紀錄, 本人茲證明上述資料全部正確無誤。

..... <b>Employer's Official Chop</b> 僱主/公司/店行印鑑
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Signature of Employer  
 僱主或負責人簽署: .....

Name of Employer (in block letters)  
 僱主或負責人姓名(正楷): .....

Designation 僱主或負責人職位: .....

Date 日期: .....

Name of Employer/Firm  
 僱主/公司/店行名稱: .....

Address 地址: .....

.....

Telephone No. 電話號碼: .....

\*Delete if inappropriate 刪去不適用者

^Please state the currency paid other than HK dollars 如非用港幣支付工資請註明  
 TSFS/4 (2021)