

Form TSF/C/18A(E)

To : Student Finance Office
 [Attn.: Application Processing Unit (NLSFT)]
 Working Family and Student Financial Assistance Agency
 Room 1204, 12/F., Cheung Sha Wan Government Offices,
 303 Cheung Sha Wan Road, Kowloon.
 (Fax No.: 3101 1908)

| For Office Use | | | |
|------------------|-------|---------|------|
| Unit | DA/P* | Initial | Date |
| NLSFT APU | | | |
| TSFS AP Registry | | | |
| CR(TSFS) | | | |

*DA: Data amended / P : Already passed to data input
 c.c. STS Section

**Tertiary Student Finance Scheme – Publicly-funded Programmes (TSFS) and/or
 Non-means-tested Loan Scheme for Full-time Tertiary Students (NLSFT)
 Notification of Change of Applicant’s Personal Particulars**

Part A – Information of applicant (The following items are mandatory)

Name : _____ HKIC No. : _____

Institution: _____

Please put a “✓” if you have applied for assistance under the scheme(s) 2020/21 as listed below.

TSFS NLSFT Student Travel Subsidy Scheme (STS)

Part B – Change of Personal Particulars (Please fill in the item(s) requiring change)

(1) **Name** (Please provide a copy of HKIC for the name change):

English Name : _____

Chinese Name : _____

Attention
 Please ensure accuracy of information

(2) **Correspondence address and term-time residential address** ^{Note 1} (Please fill in both addresses):

Correspondence address Flat _____ Floor _____ Block _____

Name of Building _____

Estate/ Village _____

No. & Name of Street/ Lot No. _____

District _____ Area HK /KLN /NT (Please delete as appropriate)

Term-time residential address

Please put a “✓” in the box and you are **not required** to re-write if same as the **correspondence address**

Date of removal ^{Note 2} _____

Flat _____ Floor _____ Block _____

Name of Building _____

Estate/ Village _____

No. & Name of Street/ Lot No. _____

District _____ Area HK /KLN /NT (Please delete as appropriate)

Note 1 Post Office Box numbers, Public Letter Boxes, care of address or student hostels will not be accepted as valid address. If address change request comes after the issuance of result notification letter, you are required to produce the **documentary evidence** showing your **address** in Hong Kong in the past three months. Documentary evidence of address should be a letter issued by government bureaux/departments, public organisations/utilities or commercial organisations.

Note 2 Please fill in the date of removal for change of residential address. Applicants need not report hostel address.

(3) **Contact Telephone number(s) :**

Residential Telephone No.: _____ Mobile Phone No. : _____

Note: If you have previously applied for any financial assistance schemes for post-secondary studies from the SFO (including TSFS, NLSFT, Financial Assistance Scheme for Post-secondary Students (FASP), Non-means-tested Loan Scheme for Post-secondary Students (NLSPS), Extended Non-Means-Tested Loan Scheme (ENLS) and STS, your correspondence address under the above mentioned financial assistance schemes will also be updated in accordance with the details provided in this form.

Part C – Change of Bank Account Number (if applicable) ^{Note 3}

(4) **Bank Account** (Please ensure accuracy)

Bank Code

| | | |
|--|--|--|
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|--|--|--|

 - Account Number

| | | | | | | | | | | | | | | | | | | |
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Note 3 Applicant must be the sole account holder.

The account must not be a time deposit account, a credit card account or a foreign currency account.

Please attach photocopy of the new bank passbook / card showing name of the holder and account number.

(This bank account will replace all the bank accounts provided by you under the TSFS / NLSFT / STS.)

Signature of Applicant: _____

Date: _____