By Mail:
Student Finance Office,
Working Family and Student Financial Assistance Agency,
Room 1204, 12/F, Cheung Sha Wan Government Offices,
303 Cheung Sha Wan Road, Kowloon
(Attn.: NLSPS Application Processing Unit)

By Fax: 3101 1908

Through SFO Drop-in Boxes:
11/F (during office hours) or G/F lift lobby (outside office hours) of the Cheung Sha Wan Government Offices ("CSWGOs"). The SFO's office hours are 8:45 a.m. to 1:00 p.m. and 2:00 p.m. to 5:45 p.m. from Monday to Friday, except public holidays. Please enter the CSWGOs through the side entrance near the security counter outside office hours.

2025/26 Academic Year
Non-means-tested Loan Scheme for Post-secondary Students ("NLSPS")
Application Form for Accepting the Remaining Loan Amount

Only applicable to application for the **difference** between the maximum amount of loan that the applicant may borrow and the loan that the applicant has already accepted in the **same academic year**

Personal Particulars of the Applicant	
Name:	_____(Chinese) _____(English)
Hong Kong Identity Card No.:	☐☐☐☐☐☐☐☐(☐)
NLSPS Application Reference No.:	_____
Note: If there are any changes in your personal particulars and/or course information, please submit the duly completed "Notification of Change of Applicant's Personal Particulars" (FASP/C/1A) and/or "Notification of Change of Institution / Course Data" (FASP/C/1B) to the Student Finance Office ("SFO") with a copy of the relevant supporting documents. The forms are available on the WFSFAA website (https://www.wfsfaa.gov.hk/en/sfo/postsecondary/nlsps/forms.php).	

Acceptance of Remaining NLSPS Loan Amount	
A. NLSPS Loan Amount offered for current academic year	HK$_____
B. NLSPS Loan Amount already accepted in current academic year	HK$_____
C. Remaining NLSPS Loan Amount to be accepted ***(capped at the difference between Items A and B)***	**HK$_____**

Administrative Fee Payment Proof

- **An administrative fee (HK$248) is payable on the application for accepting the remaining loan amount separately.**
- **Only payment through Automated Teller Machines of the Hongkong and Shanghai Banking Corporation ("HSBC") or Hang Seng Bank, or by cash in person at branch of HSBC are accepted. Please refer to the "Points to Note for Paying Administrative Fee"** (https://www.wfsfaa.gov.hk/sfo/pdf/common/Form/nls/NLSPS_PNPAF_E.pdf) **for details.**
- **Please submit a copy of the administrative fee payment proof. Please keep the original copy of the administrative fee payment proof properly and consider making a photocopy for record.**

Transaction Reference No.:	_____
Transaction Date and Time (YYYY-MM-DD HH:MM):	_____

For Office Use					
	DA/P*	Signature	Post Title	Date	Admin Fee Paid
1st checked by					Y/N*
2nd checked by					Y/N*

* DA : Data amended P : Already passed to data input

Signature of Applicant :_____

Date : _____