To: Student Finance Office (Attn.: Extended Non-means-tested Loan Scheme (Application Processing Unit))
Working Family and Student Financial Assistance Agency
11/F, Cheung Sha Wan Government Offices,
303 Cheung Sha Wan Road, Kowloon

Tel : 2150 6223   Fax No. : 2802 9153   Email : wg_sfo@wfsfaa.gov.hk

Extended Non-means-tested Loan Scheme ("ENLS")

Notification of Change of Indemnifier's Personal Particulars

Part A – Information of indemnifier (The following items are mandatory)
English Name: _____ Hong Kong Identity Card No. / Other Identity Document No.*: _____

Part B – Change of Personal Particulars (Please fill in the relevant section(s))

(1) Name   (Note 1: Please fill in the surname first and then other name.
Note 2: You are required to provide the photocopy of **Deed Poll and new Hong Kong Identity Card**.   If necessary, the Student Finance Office ("SFO") may require you to produce these documents in originals.)

Chinese Name: _____

English Name: _____

(2) Residential and correspondence address   (Note 1: You are required to provide the photocopy of the **documentary evidence** showing your **address** in Hong Kong in the past 3 months.   Documentary evidence of address should be letter issued by government bureaux/departments, public organisations/utilities or commercial organisations.   Post Office Box numbers, Public Letter Boxes, care of address or student hostels will not be accepted as valid address. If necessary, you may be required to produce the documentary evidence in originals.
Note 2: Please complete in block letters.)

Residential address:

_____
_____
_____

Correspondence address (if different with the residential address provided above):

_____
_____
_____

(3) Contact telephone number(s)

Home: _____   Office : _____   Mobile phone / Pager* : _____

*Please delete as appropriate

Note: If the above indemnifier has previously applied for any financial assistance schemes for post-secondary studies from the SFO (including Tertiary Student Finance Scheme - Publicly-funded Programmes, Non-means-tested Loan Scheme for Full-time Tertiary Students, Financial Assistance Scheme for Post-secondary Students, Non-means-tested Loan Scheme for Post-secondary Students and ENLS) and/or acts as the indemnifier in any of these loan schemes, the personal particulars of the relevant account(s) will also be updated accordingly.

Signature of Indemnifier: _____   Date: _____