



Working Family and Student Financial Assistance Agency
Student Finance Office
Non-means-tested Loan Scheme for Post-secondary Students (NLSPS)
Loan Documents for the 2020/21 Academic Year

請細閱下列注意事項，然後下載全套貸款文件及其他有關文件。

Please read carefully the following notes before downloading the full set of loan documents and other relevant documents.

1. **為節省你輪候櫃台服務的時間，本處建議你可登入「學資處電子通—我的櫃台預約」(<https://ocas.wfsfaa.gov.hk>)並先作預約。請掃描本頁右上方的二維碼以了解詳情。在一般情況下，本處或可提供少量即場配額為未有預約的人士提供服務。即場配額（如有）會在本處櫃台的上午及下午服務時段開始時派發，先到先得，額滿即止。請留意，獲發即場配額人士的輪候時間一般會較長。**

To save your waiting time for the counter service, you are advised to log in “SFO E-link – My Counter Appointments” (<https://ocas.wfsfaa.gov.hk>) and make an appointment. Please scan the QR code at the top right-hand corner of this page for details. Under normal circumstances, **a limited number** of walk-in quotas may be offered for applicants without appointments. Walk-in quotas (if any) are normally available from the beginning of the counter’s morning and afternoon sessions on a first-come-first-served basis, until the quotas are full. Please note that the **waiting time will generally be longer for applicants with walk-in quotas.**

2. 在遞交貸款文件前，細閱下載文件中的「**遞交接受貸款文件前的覆核清單 (SFO 165C (2020))**」，並確保你已正確填妥貸款文件及帶備覆核清單上列出的一切所需文件。

Before submitting your loan documents, read carefully the “**Checklist for Submission of Loan Documents (SFO 165 (2020))**” in the downloaded documents, and ensure that you have properly completed the loan documents and brought along all the required documents stated in the Checklist.

3. **留意繳交學費到期日。**即使你的貸款申請已獲批准或你已遞交貸款文件，不表示院校已經批准或將會自動批准你延期繳交學費。如專上學生免入息審查貸款不能在分期學費到期日或之前發放，你須就繳交學費事宜聯絡院校。

Pay attention to the payment due date of your tuition fee. Neither the approval for the NLSPS loan nor the submission of your loan documents implies that the payment due date of your tuition fee has been or will be deferred automatically by your institution. If the payment of the NLSPS loan to you cannot be made on or before the tuition fee instalment due date, it is your own responsibility to liaise with your institution in respect of your tuition fee payment.

4. 如你在申請時已繳交行政費，你無須再次繳交。

If you have already **paid the administrative fee upon application submission**, please **do not pay again**.

5. 如你於填寫貸款文件時遇到問題，可參閱「**填寫貸款文件指南**」。

If you encounter problems in completing your loan documents, you may make reference to the “**Guide for Completing Loan Documents**”.

[按此下載全套貸款文件及其他有關文件](#)

[Click here to download the full set of loan documents and other relevant documents](#)