

## Form FASP/C/1A

### By Mail:

Student Finance Office,  
Working Family and Student Financial Assistance Agency,  
Room 1204, 12/F, Cheung Sha Wan Government Offices,  
303 Cheung Sha Wan Road, Kowloon  
(Attn.: NLSPS Application Processing Unit)

By Fax: 3101 1908

**Through SFO Drop-in Boxes:** 11/F (during office hours) or G/F lift lobby (outside office hours) of the Cheung Sha Wan Government Offices ("CSWGOs"). The SFO's office hours are 8:45 a.m. to 1:00 p.m. and 2:00 p.m. to 5:45 p.m. from Monday to Friday, except public holidays. Please enter the CSWGOs through the side entrance near the security counter outside office hours.

### For Office Use

Unit	DA/P*	Initial	Date
CR			
NLSPS			
APR/SA			

\*DA: Data amended / P : Already passed to data input  
c.c. STS Section (if applicable)

### 2024/25 Academic Year

## Financial Assistance Scheme for Post-secondary Students ("FASP") and/or Non-means-tested Loan Scheme for Post-secondary Students ("NLSPS")

### Notification of Change of Applicant's Personal Particulars

<b>Part A – Information of applicant (The following items are mandatory)</b>	
English Name : _____ Hong Kong Identity Card ("HKIC") No. : _____	
Institution: _____ Application Reference No.: _____	
Please put a "✓" if you have applied for the following scheme(s) and/or subsidy in the 2024/25 academic year:	
<input type="checkbox"/> FASP <input type="checkbox"/> NLSPS <input type="checkbox"/> Student Travel Subsidy for Tertiary or Post-secondary Students ("STS")	
<b>Part B – Change of Personal Particulars (Please fill in the item(s) <u>requiring change(s)</u>)</b>	
<i>Note: If you have previously applied for the FASP, NLSPS, "Tertiary Student Finance Scheme – Publicly-funded Programmes" ("TSFS"), "Non-means-tested Loan Scheme for Full-time Tertiary Students" ("NLSFT") or STS, your personal particulars under the relevant financial assistance schemes will also be updated in accordance with the details provided in this form.</i>	
(1) <b>Name</b> (Please fill in the name as recorded in your HKIC and provide a copy of the HKIC as proof):	<b>Attention</b> Please ensure accuracy of the updated information
English Name : _____	
Chinese Name : _____	
(2) <b>Address</b> <sup>Note 1</sup> (Please fill in both addresses):	
<b>Correspondence address</b>	Flat _____ Floor _____ Block _____
	Name of Building _____
	Estate/ Village _____
	No. & Name of Street/ Lot No. _____
	District _____ Area <u>HK /KLN /NT</u> (Please delete as appropriate)
<b>Term-time residential address</b>	<input type="checkbox"/> Please put a "✓" in the box and you are <b>not required to write again</b> if it is the same as the correspondence address.
	<b>Date of removal</b> <sup>Note 2</sup> _____
	Flat _____ Floor _____ Block _____
	Name of Building _____
	Estate/ Village _____
	No. & Name of Street/ Lot No. _____
	District _____ Area <u>HK /KLN /NT</u> (Please delete as appropriate)
<b>Note 1</b> Post Office Box numbers, Public Letter Boxes, care of addresses or student hostels will not be accepted as valid <b>residential</b> address. If <b>you have applied for the STS</b> , or you request to change your address <b>after the issuance of the "Notification of Result" under the FASP/NLSPS</b> , you are required to submit a copy of <b>documentary evidence</b> showing your new address in Hong Kong in the <b>past three months</b> . Documentary evidence of address should be letters issued by bureaux/departments of the Government of the Hong Kong Special Administrative Region, public organisations/utilities or commercial organisations.	
<b>Note 2</b> Please fill in the date of removal for change of residential address. You are <b>not required</b> to report hostel address.	
(3) <b>Contact Telephone Number:</b>	
Residential Telephone No.: _____ Mobile Phone No. : _____	
<b>Part C – Change of Bank Account Number (if applicable)</b> <sup>Note 3</sup>	
(4) <b>Bank Account (Please ensure accuracy)</b>	
<u>Bank Code</u> <input type="text"/> <input type="text"/> <input type="text"/> - Account Number _____	
<b>Note 3</b>	<ul style="list-style-type: none"><li>● The relevant bank account should be your personal savings / current account and you must be the <b>sole holder</b> of the account.</li><li>● Time deposit account, credit card account, foreign currency account, personal loan account and security / investment account will <b>not be accepted</b>.</li><li>● Please attach a copy of <b>documentary proof</b> of the new bank account (e.g. the first page and the page showing the latest transactions record of the bank passbook of the savings account, a bank ATM card or a bank statement issued within the last three months). Such proof should bear your name and bank account number.</li><li>● All bank account numbers under your previous application for the FASP, NLSPS, TSFS, NLSFT and STS (if any) will be updated accordingly</li></ul>

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_