



APPLICATION FOR DEFERMENT OF LOAN REPAYMENT
(DUE TO FULL-TIME STUDY)

*****Please read Part C and the Notes overleaf before filling in this application form*****

I wish to apply for deferment of repayment of the loan(s) under the following scheme(s) –
 (Please put a '✓' in the appropriate box(es))

- All the scheme(s) below (if there is/are loan account(s) under my possession)
- Tertiary Student Finance Scheme - Publicly-funded Programmes (Named as the "Local Student Finance Scheme" before 2007/08 Academic Year)
- Financial Assistance Scheme for Post-secondary Students
- Non-means-tested Loan Scheme for Full-time Tertiary Students
- Non-means-tested Loan Scheme for Post-secondary Students
- Extended Non-means-tested Loan Scheme
- Student Finance Assistance Scheme (the former Hong Kong Shue Yan College)

Part A Personal Particulars

Title : Mr/Ms/Miss (Please delete as appropriate) Full name in English : _____

Full name in Chinese : _____ HKID card no. : _____

Residential address in English : _____

Residential telephone no. : _____ Other contact telephone no. : _____

Correspondence address in English (if different from the above residential address) **(Please note that this will be used as your correspondence address until your further notice)** :

Institution (where the loan(s) was offered) : _____

Date of graduation/leaving the institution (month/year) : _____

Course of study : _____

Qualification obtained : _____

Part B Particulars of Full-time Study

Institution : _____

Name of full-time course : _____

Qualification to be obtained : _____

Earliest expected date of graduation (month / year) : _____

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Date:	No.	FS	TSFS	FASP	NLSFT	NLSPS	ENLS	Checked by	Initial	
		FH/OT								

Breakdown of expenses to be incurred for your further study –

	<u>Item</u>	<u>Amount (per annum)</u>
(i)	Tuition fees	_____
(ii)	Boarding fees	_____
(iii)	Travelling expenses	_____
(iv)	Others (please specify)	_____

Source(s) of financial support for your study : _____

Part C Declaration

I hereby declare that the information stated above is true and correct.

I confirm that the following documentary proofs are submitted with this application form –

- A copy of the admission letter or other supporting document issued by the institution certifying that I am being a full-time student and my earliest expected date of graduation;
- A copy of my student identity card with expiry date printed on it and the recent receipt for payment of tuition fees;
- I am now studying abroad, I submit a copy of my student visa with immigration stamp on passport. The document should indicate the approved duration of stay.

(The Student Finance Office (SFO) may approach you for further information, if necessary.)

* Underpaid mail items will not be accepted. Please ensure your mail items bear sufficient postage with return address before posting.*

Signature of applicant : _____

Date : _____

- Notes:**
- (a) Application should be submitted to the SFO after you have received the demand note(s) and before the due date(s) of the instalment(s) under application. If your application for deferment is received after the due date of the instalment(s) under application, you will be requested to settle the overdue instalment(s) together with surcharge and/or interest thereof before your application for deferment will be processed. You have to pay the surcharge and/or overdue interest (accrued from the due date for the instalment concerned to the day preceding the date of settlement) for your overdue instalment(s).
 - (b) For application by fax, the date of receipt of the fax will be treated as the date of application. For application by post, the postmark date on the envelope will be regarded as the date of application.
 - (c) Partial repayment (amount either not less than one instalment or specified by the SFO) must be made for the loan account(s) if no repayment has been made in the past 4 consecutive years or above (including the period granted under current application). Otherwise, the application for deferment of the loan account(s) concerned will not be accepted.
 - (d) “Full-time” study refers to a curriculum without retraining allowance or subsidies and should be of not less than 12 contact hours per week.
 - (e) If you are repaying the above loan(s) by monthly instalments, you are required to register and create an account with “MyGovHK” (<http://www.gov.hk>) and register for “My Bills” service with “SFO E-link” (<http://e-link.wfsfaa.gov.hk>) in order to receive demand note and/or notification in future.
 - (f) The personal data provided in this application will only be used by the SFO for processing your application for deferment and administration of your loan account(s). You must provide details of the personal data in Part A, details of your full-time study in Part B and sign the form duly. Otherwise, SFO may not be able to process the application.
 - (g) In accordance with the provisions of the Personal Data (Privacy) Ordinance, you have the right to access and/or correct the personal data provided in this form. Request for access or correction should be made in writing to Assistant Controller (Administration) of the SFO at 12/F, Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon.
 - (h) For calculation of interest accrued during the deferment period, please refer to the Guidance Notes of the relevant scheme(s).
 - (i) ‘Loan’ and ‘loan account’ mentioned in this application form also cover the grant (and the relevant grant account) demanded for repayment according to the prescribed terms and conditions of the Financial Assistance Scheme for Post-secondary Students.