

**TSFS/IDM/INFO/E Form**

To: Student Finance Office (Attn.: Indemnifier-related Applications & Loan Documents Management Unit (TSFS/NLSFT))  
Working Family and Student Financial Assistance Agency  
12/F, Cheung Sha Wan Government Offices  
303 Cheung Sha Wan Road, Kowloon

Tel. No. : 3102 9261

Fax No. : 2116 5161

Email : nlsft\_tsfs\_idm\_sfo@wfsfaa.gov.hk

**Tertiary Student Finance Scheme - Publicly-funded Programmes (“TSFS”) /  
Non-means-tested Loan Scheme for Full-time Tertiary Students (“NLSFT”)  
Notification of Change of Indemnifier’s Personal Particulars**

**Part A – Information of Indemnifier (The following items are mandatory)**

English name: \_\_\_\_\_ HKID Card no. / Other identity document number\*: \_\_\_\_\_

**Part B – Change of Personal Particulars (Please fill in the relevant section(s))**

**(1) Name** (Note 1: Please fill in the surname first and then other name.)

Note 2: You are required to provide copies of **Deed Poll and new Hong Kong Identity Card**. If necessary, the Student Finance Office may require you to produce these documents in originals.)

Chinese name: \_\_\_\_\_

English name: \_\_\_\_\_

**(2) Residential and correspondence address** (Note 1: You are required to provide a copy of the **documentary evidence** showing your **address** in Hong Kong in the past 3 months. Documentary evidence of address should be letter issued by government bureaux/departments, public organisations/utilities or commercial organisations. Post Office Box numbers, Public Letter Boxes, care of address or student hostels will not be accepted as valid address. If necessary, you may be required to produce the documentary evidence in originals.)

Note 2: Please complete in block letters.)

Residential address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Correspondence address (if different from the residential address provided above):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**(3) Contact telephone number(s)**

Home: \_\_\_\_\_ Office : \_\_\_\_\_ Mobile phone : \_\_\_\_\_

\*Please delete as appropriate

*Note: If the above indemnifier has previously applied for any financial assistance schemes for post-secondary studies from the Student Finance Office (including Tertiary Student Finance Scheme - Publicly-funded Programmes (“TSFS”), Non-means-tested Loan Scheme for Full-time Tertiary Students (“NLSFT”), Financial Assistance Scheme for Post-secondary Students (“FASP”), Non-means-tested Loan Scheme for Post-secondary Students (“NLSPS”) and Extended Non-means-tested Loan Scheme (“ENLS”)) and/or is acting as an indemnifier in any of these loan schemes, the personal particulars of the relevant account(s) will also be updated accordingly.*

Signature of Indemnifier: \_\_\_\_\_

Date: \_\_\_\_\_