



Student Finance Office
Working Family and Student Financial Assistance Agency

Tertiary Student Finance Scheme — Publicly-funded Programmes (2023/24)

Application for Review of Financial Assistance

Important Notes

1. This form is only applicable for reviews of application results under the Tertiary Student Finance Scheme — Publicly-funded Programmes (TSFS) for the 2023/24 academic year (AY). It is **NOT** for **review against rejection of applications due to omission of information**.
2. Application for review for 2023/24 AY could only be considered if submitted to the Student Finance Office (SFO) of the Working Family and Student Financial Assistance Agency by the following deadlines:
(i) **Within three weeks from the date of issue of the notification of result; or**
(ii) **On or before 31.3.2024,**
whichever is later.
3. If the applicant's sibling(s) have received the notification of result for 2023/24 AY under TSFS or the Financial Assistance Scheme for Post-secondary Students (FASP), his/her/their application(s) will also be reviewed by SFO.
4. Applicant and his/her sibling(s) (if applicable) may choose to accept the financial assistance, if any, offered under TSFS or FASP, first without waiting for the result of the application for review. However, in the course of processing the application for review, if it is found by SFO that the amount of assistance provided in the original assessment was higher than the applicant's and his/her sibling(s)' (if applicable) actual entitlement, the applicant and his/her sibling(s) (if applicable) will be required to refund the overpaid amount upon demand.
5. Only the medical expenses incurred by the applicants and/or their family members who are chronically ill or permanently incapacitated are deductible from family income for calculation of assistance. All other expenses (e.g. daily household expenses, tuition fee payment, loan repayments, contributions to relatives, etc.) are non-deductible.
6. Application for review can be submitted to SFO by one of the following ways:

(i) Through “SFO E-link – My Applications” - https://ess.wfsfaa.gov.hk/	(ii) Via Drop-in Box 11/F or G/F Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon [Drop-in Box of Student Finance Office at the reception hall of 11/F or at the lift lobby of G/F]	(iii) By Mail Student Finance Office, Working Family and Student Financial Assistance Agency, 11/F Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon	(iv) By Fax 2519 8512 or 2802 4431
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7. If you have used separate sheet(s) and/or forwarded documents with supplementary information, please write your name and HKID No. on each page to avoid mislaying of documents.
8. For enquiries, please contact 2152 9000 or 2150 6024 during office hours.

A. Personal Particulars

1. Applicant

Name: _____ HKID No.: _____ ()
Correspondence Address: _____
Contact Tel. Nos.: _____ (Mobile) _____

2. *Sibling(s) of applicant having applied for assistance under TSFS or FASP in 2023/24 AY

(use separate sheet, if necessary)

Name: _____ HKID No.: _____ ()

The sibling(s) should sign Part B for indicating he/she notes and agrees that his/her TSFS/FASP application(s) in 2023/24 AY will also be reviewed by SFO.

B. Declaration

I / We confirm that all information provided in this application for review is true and complete.

(Note: All the information provided in this application for review should be true and complete. Any misrepresentation may lead to rejection of the application(s) concerned and/or full recovery of financial assistance already offered and even prosecution.)

Signature of **Applicant**: _____ Date: _____

*Signature of **Applicant's sibling**: _____ Date: _____

* If applicable

No. of Pages
(Including this page) : _____

C. Justification for review (Please put a tick “✓” in the appropriate box)

- ☐ There is a substantial change in my family's financial circumstances (e.g. substantial drop in income, change in the number of family members, etc.) after 31.3.2023 which significantly affects the financial support I can obtain. For family members not mentioned here, it will be assumed that their financial and family statuses remain unchanged.
- ☐ Others

*(Please provide the details below
with supporting document(s) (if
any) together with your
application.)*

[illegible]